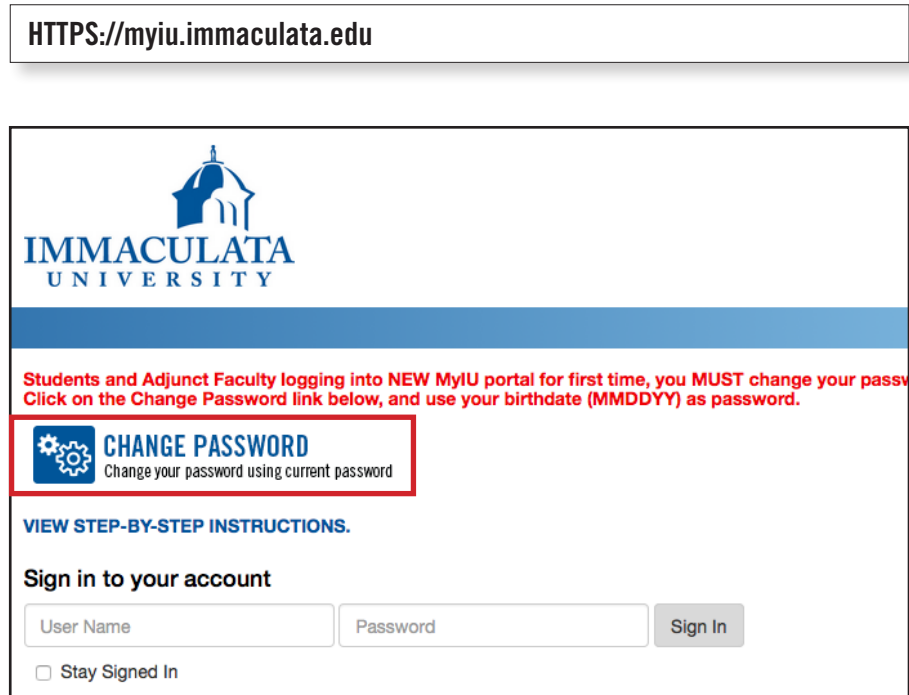


For Students & Adjuncts Only (i.e. – if your email ends with @mail.immaculata.edu):

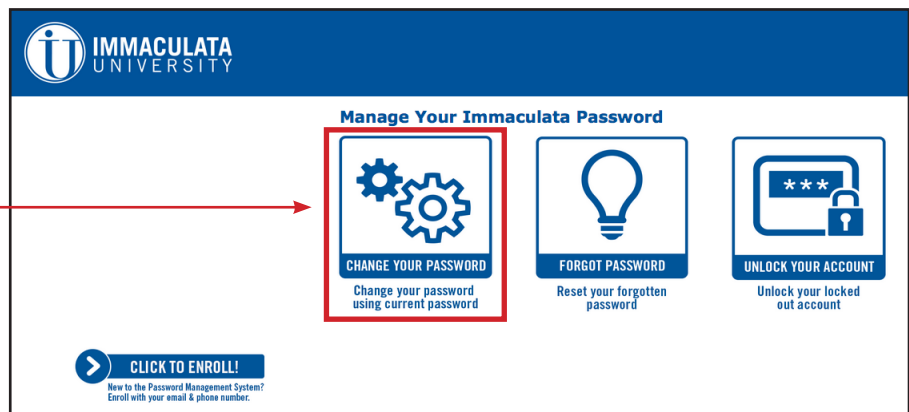
To access the new MyIU for the first time you will need to change the default password issued to you for your new MacPass account.

1. Go to the MyIU URL:  **HTTPS://myiu.immaculata.edu**

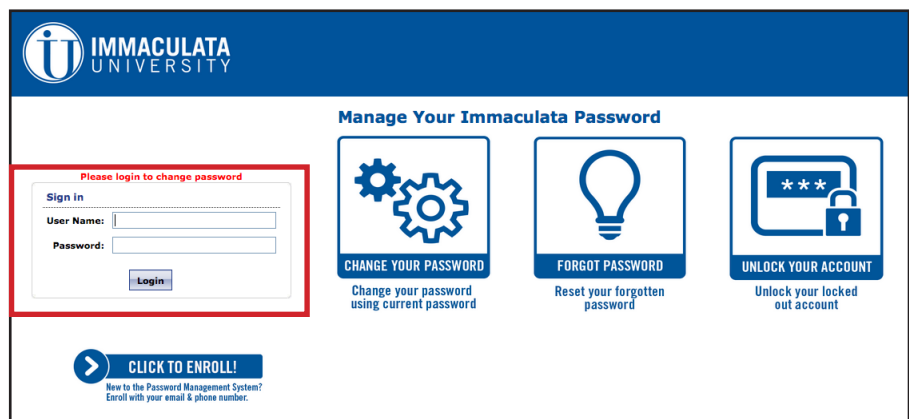


2. Click on the **CHANGE PASSWORD** icon 

3. Click on the **Change Your Password** icon 



4. Enter your User Name.
In the Password field, enter your birthdate (MMDDYY). 



5. In the Old Password field, enter your birthdate (MMDDYY). Select and enter a new password. All passwords must be at least 8 characters long, contain both upper and lower case characters with at least one number or special character, not be a word in the dictionary, and not be part of your name or user name.

6. Click on the Enrollment tab and register your personal cell number and email and then click Update. This will allow you to reset your password should you forget it without having to contact the Help Desk. Sign out of this MacPass tool.

7. You are now all set to begin using the new MyIU. Return to <https://myiu.immaculata.edu> and sign in.